**Goodland Township Library Board**

Thursday, April 23, 2015 at 7:00pm. Regular Meeting

**Present:**  Dan Fifield, Vicki Marr, Mary Weemaes, Judy Walton, Janie Lupo

**Absent:** Gail Bissett

**Other:** Catherine Yezak, Carol Kirchoff

*Call To Order* - 6:59pm

**Agenda**

Motion made to approve by Vicki Marr, Seconded by Mary Weemaes.

MOTION PASSED***.***

**Minutes,** Regular Meeting, March 26th, 2015

Motion made to approve by Vicki Marr, Seconded by Dan Fifield.

MOTION PASSED.

**Minutes,** Special Meeting with Township Board, March 30th, 2015

Motion made to approve by Dan Fifield, Seconded by Mary Weemaes

MOTION PASSED.

**Bills**, March/April 2015 for a$2,823.85

There is a total of 13 bills, including reimbursements to Dan Fifield for metal garbage can and Tom Kirchoff for two new wheels for moveable sign.

Motion made to pay the bills as presented by Mary Weemaes, Seconded by Judy Walton.

MOTION PASSED.

**Public Time**

Former library director Carol Kirchoff discussed the issues with forming a Friends group for the library and possible appointment to the library board. Ms. Kirchoff discussed the disadvantages of having an official “Friends” group. For the time being, it would be beneficial to call on volunteers when there is a need to run special functions and for fund raising.

Chair Fifield reports that board member Gail Bissett is continuing to have serious health issues. There is a possibility of her resigning from the board.

Director Yezak discussed that the money from last year’s golf outing is in a special account designated for fundraising and library program/special purchases with Talmer Bank & Trust.

The board discussed adopting an attendance policy for board members. It was proposed that members who have 3 meeting absences in a row will be asked to resign from the board. Director Yezak will add this to the bylaws for board adoption at the May meeting.

**Librarian Report**

*See attached report for details*

Director Yezak notified the board that her two programs, *The Cat in the Hat* and *The Octagon House* had a mixed turnout. There were 39 people at *The Cat in the Hat* while *The Octagon House* only had 6.

Director Yezak reported that she was contacted by the state to make corrections on the state report to the funding portion. These corrections were made, with the help of Irene Bancroft and Denise Hooks from the Mideastern Michigan Library Cooperative. The corrections were sent to the state for final approval.

Director Yezak notified the board of difficulties in collecting fines from patrons. The board decided that notices need to be sent out to patrons who owe more than $2.00. For patrons owing more than $20.00 in fines, 3 notices will be sent out. After the 3rd notice, all library privileges will be suspended until the fines are paid and materials returned.

**Unfinished Business**

The director reported on the search for a circulation desk and more shelving. She had contacted MFG Custom Furniture Fabrication. She was given an estimate of $15,000 to build a custom circulation desk/storage/work space and extra shelving. The board requested a meeting with the owner of MFG Custom Furniture Fabrication to present designs/materials. Treasurer Marr has requested 3 references from MFG. Director Yezak is setting up a meeting for Thursday, May 14th for the presentation.

The director brought up issues with the library sign. She reports that patrons and visitors are unhappy that the stationary sign is difficult to see due to the pine trees blocking the view from the road. The library has asked that the director write a letter to the Township asking what the status is and what they can do to help the situation. Chair Fifield will present it to the Township.

**New Business**

The landscaping of the beds in front of the library was discussed. Vice Chair Weemaes was asked to contact American Tree about coming out to give board suggestions.

Irene Bancroft from the Mideastern Michigan Library Cooperative has suggested that the Goodland Township Library join the Michigan Library Association to help provide guidance and assistance to the library. The fee is $165/year.

Motion was made to join MLA by Vicki Marr, Seconded by Janie Lupo.

MOTION PASSED.

Director Yezak notified the board that Goodland Township Library will be hosting the Lapeer County Library Directors in July 2015.

**Meeting adjourned at 8:58pm.**

Respectfully Submitted by Janie Lupo

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Dan Fifield, Chair Janie Lupo, Secretary

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Mary Weemaes, Vice Chair Vicki Marr, Treasurer

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Judy Walton Gail Bissett