

Goodland Township Library Board Minutes

Thursday, April 21, 2016, at 7pm. Regular Meeting

Present: Dan Fifield, Vicki Marr, Judy Walton, Mary Weemaes

Absent: Gail Bissett (excused), Janie Lupo

Other: Catherine Yezak

Call to Order –7:03am

Agenda

Motion made to approve to approve agenda by Vicki Marr, seconded by Mary Weemaes.

MOTION PASSED.

Minutes

Motion made to approve the amended minutes by Vicki Marr, seconded by Mary Weemaes.

MOTION PASSED.

Fiscal Report

Motion made to approve Vicki Marr, seconded by Mary Weemaes.

MOTION PASSED.

Bills

Motion made to pay the bills for the amount of \$2, 696.36 as presented by Vicki Marr, seconded by Judy Walton.

MOTION PASSED.

Public Time – No one present

Librarian Report

- The director discussed the importance of joining MeLCat Interlibrary Loan service prior to the millage. It will increase circulation and provide service to a wider area. No decision was made.
- Director Yezak asked if any of the board members wished to be in the library while she is at the Rural Library Conference in May. It was decided that the library will remain closed while she is out of town.

- Chuck Diamond is to be contacted regarding a quote for building another shelving unit in the classroom area which will include a dedication plaque to Marie Dahn.
- The director brought up the need to have a handyman to deal with some issues that are coming up with regards to the maintenance of the building. The board has approved the search to find someone local who would be willing to work on an “as needed” basis.

New Business

The director is preparing to work on the 2016/2017 budget. She requested some information from the board.

- Board Payment per meeting. It was decided that the board will receive \$40 per meeting per person starting in November 2016.

Motion made to accept Vicki Marr, seconded by Mary Weemaes.

MOTION PASSED – Unanimous

- Utilities: The board has requested that the director contact SEMCO and Detroit Edison to see if the library could be put on a set bill. This will allow the director to budget a set amount rather than have to continuously adjust budget to allow for changes.
- Miscellaneous charges: the director will contact the Township Clerk regarding the costs for auditor, insurance, etc.

Director Contract

The director has requested a written contract to be drawn up between herself and the library board. The board has requested that she get some background information on cost and legal language before proceeding.

Old Business

- The board discussed scheduling a special meeting to be held at township hall. The meeting is to be a question and answer session for the public. It will be held prior to the millage election.
- Flier: The director shared the flier that she created. Changes need to be made to the renewal language and cleaning up some comments. When complete, the director will electronically deliver flier to Secretary Marr for printing and mailing.

Meeting adjourned at 8:33pm

Respectfully Submitted by Catherine Yezak

Dan Fifield, Chair

Janie Lupo, Secretary

Mary Weemaes, Vice Chair

Vicki Marr, Treasurer

Judy Walton

Gail Bissett