

## **Goodland Township Library Board**

Thursday, November 19, 2015 at 7pm. Regular Meeting

**Present:** Dan Fifield, Vicki Marr, Gail Bissett, Mary Weemaes, Janie Lupo

**Absent:** Judy Walton

**Other:** Catherine Yezak

**Call to Order** – 7:00pm

### **Agenda**

Motion made to approve to approve agenda by Mary Weemaes, seconded by Gail Bissett.

**MOTION PASSED.**

### **Minutes**

Motion made to approve October 15, 2015 minutes by Gail Bissett, seconded by Mary Weemaes.

**MOTION PASSED.**

### **Fiscal Report**

Motion made to approve Janie Lupo, seconded by Mary Weemaes.

**MOTION PASSED.**

### **Bills**

Motion made to pay the bills for November 2015 as presented by Vicki Marr, seconded by Gail Bissett.

Roll Call - Unanimous

**MOTION PASSED.**

### **Public Time**

No public

### **Librarian Report**

- The automated system, Atrium, is up and running as well as the online catalog-OPAC.
- Attendance for the following programs:  
Ron Rademacher – 10 people

Clifford, the Big Red Dog – 40 people (16 kids, 14 adults)

Tobin Buhk – 19 People

- The director was able to find someone to conduct the Genealogy lectures this year. Karen Willson, the vice-president of the Michigan Genealogical Council will be the presenter for 6 workshops totaling about \$1,000. Donations will be asked for at each program. The first one is December 19<sup>th</sup> from 11am-3pm at the township hall.
- Joel Tacey will be doing a Christmas program for kids on Friday, December 11<sup>th</sup> at the township hall. It will cost \$420.00 for one hour.
- The director reported that she continues to have difficulties receiving her paycheck on time and that is being mailed when she has requested that it not be.
  - The board will be developing a letter to present to the township requesting that the director receives a paycheck every two weeks, with timesheet being submitted on Saturday and the check to be received by director no later than Wednesday of that week in the library drop box.
- The director will be discontinuing purchasing magazines and audio books in 2016. There has been little movement on these items being checked out over the past year.
- The following board members will be attending a Millage Workshop conducted by the Mideastern Michigan Library Cooperative in February 2016:

Gail Bissett, Janie Lupo, Vicki Marr, Judy Walton, Mary Weemaes, & Catherine Yezak.
- The director will look into holding a bowling fundraiser at Holly Meadows Golf Course for March 2016.
- Maintenance work is needed for the AC unit outside. The unit is pulling away from the building due to base not being secure. Director will be contacting a furnace professional to go over the furnace and suggest person/quote to fix AC unit.
- The bookshelves in the main library will be moved to regulation spacing over the Christmas break. Director will coordinate with the Chair to schedule days and staff to do this.

The storage building will be delivered on Tuesday, Nov. 24<sup>th</sup>. Chair will supervise installation.

**Meeting adjourned at 8:50pm**

Respectfully Submitted by Janie Lupo

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Dan Fifield, Chair

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Janie Lupo, Secretary

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Mary Weemaes, Vice Chair

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Vicki Marr, Treasurer

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Judy Walton

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Gail Bissett