

# **Goodland Township Library Board Minutes**

Thursday, January 19, 2016, at 6pm. Regular Meeting

**Present:** Mary Weemaes, Gail Bissett, Judy Walton, Vicki Marr

**Absent:** Janie Lupo (Excused), Dan Fifield

**Other:** Helene Novy, Catherine Yezak

**Call to Order** – 6:04 pm

## **Agenda**

Amended to reflect the addition of Petty Cash under New Business

Motion made to approve to agenda by Vicki Marr, seconded by Gail Bissett.

**MOTION PASSED.**

## **Minutes**

Motion made to approve minutes from December 16, 2016 by Gail Bissett, seconded by Judy Walton.

**MOTION PASSED.**

## **Fiscal Report/Bills**

Motion made to pay the Fiscal Report/bills in the amount of \$ 3,095.15 by Vicki Marr, seconded by Gail Bissett.

**MOTION PASSED** by unanimous vote,

## **Public Time**

- Helene Novy requested that the library should have some kind of auxiliary committee that can do fundraisers and the anonymous donations could be made to. The director will look into the possibility and requirements of creating an auxiliary library group.

## **Correspondence**

- Goodland Township Clerk sent the library board a thank you card for the gift basket she received from them.

## **Librarian Report**

- The director reported that she had 27 children and adults at December's Painterly Pottery program and that she has once again booked them for April 8<sup>th</sup>. It will again be a family program, with mugs, plates, and figurines to be painted.
- The genealogy program had 33 participants, which is the largest group to date. Three participants canceled.
- The director discussed the two conferences she will be attending in March. The first is a daylong conference regarding making the library accessible to everyone, especially those with disabilities. The second one is hosted by the Michigan Library Association in Frankenmuth and will deal with programming ideas for children and teens. This conference will be two days.

### **Unfinished Business**

- **Board Appointee** – Dan Fifield has been removed from the library board. The present members discussed who to appoint. Two names have been mentioned. The director will talk with both patrons to see if they are interested and willing to meet with the board at a special meeting to be held Thursday, Feb. 2, 2017 at 7pm.
- **Director Job Description** – This has been tabled until all members are present and can discuss their opinions.
- **Lease** – The Township accepted the lease rewritten by the library's attorney. It was submitted for the library board's approval. The signed copy is to be returned to the township.

### **New Business**

- **Officer Elections:**  
**Chair** - Mary Weemaes.

Motion made by Gail Bissett, seconded by Vicki Marr.

MOTION PASSED.

**Vice Chair** – Vicki Marr

Motion made by Gail Bissett, seconded by Judy Walton

MOTION PASSED

**Secretary** – Janie Lupo

Motion made by Gail Bissett, seconded by Judy Walton

MOTION PASSED

**Treasurer** – Judy Walton

Motion made by Gail Bissett, seconded by Vicki Marr

MOTION PASSED

- **Board Stipends**

Motion to pay board members \$30.00 per meeting that they attend, to be paid quarterly made by Judy Walton, seconded by Gail Bissett. A Formal Resolution was done and submitted to the township.

MOTION PASSED

- **Petty Cash**

Motion made to establish petty cash for \$200 by Vicki Marr, seconded by Judy Walton.

MOTION PASSED

- **Computer Chairs** – the director has requested new chairs for the computers that can handle patrons leaning back in them.

Motion was made to buy three chairs by Vicki Marr, seconded by Gail Bissett..

**Meeting adjourned at 8:45 pm**

Respectfully Submitted by Catherine Yezak, Director

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Mary Weemaes, Chair

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Janie Lupo, Secretary

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Vicki Marr, Vice Chair

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Judy Walton, Treasurer

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Gail Bissett